

Marong Primary School



School Bus Policy

Rationale:

- Student behaviour on and around buses, and the efficiency of bus services are of vital importance to student safety, an effective bus service and maintenance of student enrolments.

Aims:

- To ensure that students travelling to and from our school by buses do so safely, and in a manner consistent with DEECD policies and regulations.
- To ensure bussing issues are dealt with effectively and efficiently.

Implementation:

- Students attending government schools are eligible to receive free bus travel to their nearest school, so long as they reside more than 4.8 kilometres from that school.
- Students attending government schools are also eligible for a Conveyance Allowance so long as they attend the nearest school, no bus service is available and they live more than 4.8 kilometres from the school, or they live more than 4.8 kilometres from the nearest bus stop.
- A student may access travel to a school other than the nearest school upon payment of a fare. Such travel is conditional upon space being available on the bus after all eligible travellers have been catered for. Approval is on a term-by-term basis.
- Our school has the responsibility for the coordination of school buses, including coordination of student travellers, payment of fares, and coordination of Displan procedures etc.
- Our school will designate a staff member as the bus coordinator. They will undertake all responsibilities associated with bus travel by students, including liaison with the bus contractor.
- Our school bus coordinator will ensure all students travelling regularly by bus undertake revision of bus safety rules and procedures at the commencement of terms 1 and 3 each year.

Bus Rules

1. Remain well clear when bus is parking or leaving.
2. Do not attempt to enter a moving bus.
3. Keep all parts of body and other objects inside bus at all times.
4. Remain seated until bus is parked.
5. Students crossing the road after leaving a bus, do so at the rear of the bus.
6. Follow all directions given by bus driver.
7. No blocking the passage
8. Talk in a quiet voice
9. Sit properly on your bottom
10. No throwing anything
11. No changing seats without permission
12. No eating or drinking on the bus
13. No kicking

14. No swearing

- Consequences for misbehaviour will be consistent with the Student Code of Conduct, and may lead to suspension from using the bus service.
 - i. Warning written note
 - ii. Suspension from the bus for 1 – 5 days at Principal's discretion
 - iii. In case of extreme misbehaviour suspension will be immediate
 - iv. Suspended from the bus forever
- If a student has three suspensions in a term, a meeting will be called with parents, bus driver, contractor and Principal.
- The teacher on bus duty will supervise the departure of buses from the school at the conclusion of each school day, including marking each child against an attendance roll.
- Buses will not depart until given permission to do so by the bus coordinator.

Evaluation:

This policy will be reviewed annually or more often if necessary due to changes in regulations or circumstances.

Date: May 2017